Rhode Island Department of Education Data Collection Specifications – Attendance

Last Updated on August 17, 2020



About

Attendance data includes information for every school day for every student describing the student's attendance in a school. This collection collects days of attendance, days of absence, days of tardiness, and days of early dismissal.

Requirements

The Attendance data submission is an existing submission that LEAs have been submitting to RIDE since the 2008-09 school year on a daily basis.

Changes for 2020-21 School Year

For the 2020-21 school year, students who are 'present' and receiving distance learning by the district must be reported to RIDE using the new type 1F code – present: out of school with school provided distance learning. This is a new requirement that must be submitted to RIDE daily.

Submission Process

Attendance data can be submitted through eRIDE (<u>www.eride.ri.gov</u>) using the Enrollment Census application or through the Automated Data Transfer (ADT) agent. Attendance is a submission type within the Enrollment Census application.

Data Elements

FieldName	FieldNameLong	FieldType	FieldLength	Required	ElementDescription
DISTCODE	DISTRICT CODE	TEXT	2	Υ	The identifier assigned to a local education agency (LEA) by the State Education Agency (SEA). Also known as the State ID.
SCHCODE	SCHOOL CODE	TEXT	5	Υ	State Assigned School Code
SASID	STATE ASSIGNED STUDENT ID	TEXT	10	Υ	A 10-digit unique numeric ID assigned to each student in R.I. by the State.
LASID	LOCALLY ASSIGNED STUDENT ID	TEXT	16	Υ	Unique student ID assigned by LEA or school
ATTEND_DATE	DATE OF ATTENDANCE/ABSENCE/TARDY/DISMISSAL	DATE		Υ	
ATTEND_TYPE	TYPE OF ATTENDANCE/ABSENCE/TARDY/DISMISSAL	TEXT	2	Υ	

Acceptable Values for ATTEND_TYPE

1B	Present	Nontraditional school setting, regular instructional program		
1R	Present	Nontraditional school sotting, regular instructional program		
1A	Present	In school, regular instructional program		

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Validations

DISTCODE – This field must be a valid LEA in the RIDE master directory and must also be the district associated with the user that is submitting the data.

SCHCODE – This field must be a valid school in the RIDE master directory and must also be a school within the DISTCODE.

SASID – This field must be a valid SASID in the RIDE student master directory.

DISTCODE/SCHCODE/SASID - The student (SASID) must be enrolled in the current enrollment submission in the school reported in Attendance as SCHCODE.

ATTEND_DATE — A student can have 1 TARDY and 1 EARLY DISMISSAL record. In all other cases, the ATTEND_DATE can only occur once per SASID. In addition, this field must be a valid date between the first and last day of school for the SCHCODE.